**Expression of Interest (EOI) Application Form**

**Part A- General Information**

|  |  |
| --- | --- |
| Name of Organization/Firm |  |
| Address |  |
| Primary Contact Person for this EOI | Name: |
| Mobile number: |
| Email: |
| Nature of organization (e.g. Sole Proprietorship, Public Limited Company, Partnership, etc.) |  |
| VAT Registration No. (Attach Copy) | Number: |
| TIN Registration No. (Attach Copy) | Number: |
| BIN No. (Attach Copy) | Number: |
| Trade Licence/ Business Permit (Attach Copy) | Number: |

**Part B – Past Relevant Performance References Including Documents:**

**Past Relevant Performance References-1**

|  |  |
| --- | --- |
| **Particulars** | **Descriptions** |
| Name of the contracting organization |  |
| Name of the person who managed the contract for the company/donor and email |  |
| Contact numbers |  |
| Title of the project or contract |  |
| Time and place of assignments |  |
| Financial size of the contract |  |
| Description of the services provided |  |

**Past Relevant Performance References- 2**

|  |  |
| --- | --- |
| **Particulars** | **Descriptions** |
| Name of the contracting organization |  |
| Name of the person who managed the contract for the company/donor and email |  |
| Contact numbers |  |
| Title of the project or contract |  |
| Time and place of assignments |  |
| Financial size of the contract |  |
| Description of the services provided |  |

**Past Relevant Performance References-3**

|  |  |
| --- | --- |
| **Particulars** | **Descriptions** |
| Name of the contracting organization |  |
| Name of the person who managed the contract for the company/donor and email |  |
| Contact numbers |  |
| Title of the project or contract |  |
| Time and place of assignments |  |
| Financial size of the contract |  |
| Description of the services provided |  |

**Part C – Organizational Capability**

Demonstrate that the applicant has at its disposal sufficient staff with sufficient technical and managerial skills to undertake the work in the area that is being applied for.

Specifically, we require CVs of the staff employed by your organization that would undertake any assignment in the area that the applicant is applying for.

**Part E – PSEA Policy**

|  |
| --- |
| Good Neighbors Bangladesh maintains zero tolerance approach for all forms of sexual exploitation and abuse (PSEA). Stakeholders must be concerned about issues such as child rights, PSEA, and safety. If any of the stakeholders violates the PSEA policy, a child rights issue, or a safety issue, Good Neighbors Bangladesh has the right to terminate the contract immediately. |

**Part F - Declaration**

Having provided the information, we hereby state:

That the information mentioned in this form is accurate and true to the best of our knowledge.

We enclose all the documents and information required for this due diligence check.

Date: ………………………………………………………………………………………………

Represented by: ………………………………………………………………………………

Signature: …………………………………………………………………………………………

Stamp / Seal ……………………………………………………………………………………